



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, July 16, 2019 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL

Director Wargo - Present
Director Israel - Absent

Calvin Louie (General Manager) - Absent
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent

*Note: This meeting was recorded by the District -

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report

- Balance Sheet
- Profit and Loss Budget Comparison

Balance Sheet:

➤ The District's combined Cash with Chase and LAIF balance was \$908,781 at month end. The District's total liabilities were approximately \$1.14 million at month end.

Profit and Loss:

- Line 3 Base Rate: This is the flat, fixed monthly charge to all residents for water service. YTD is over budget due to higher number of active connections.
- Line 4 Commodity Sales: This is the variable income from charges linked to the consumption of water. YTD is below budget at 92% due to lower consumption than anticipated.
- Line 6 Fire Sales: YTD is over budget due to more fire sales than anticipated.
- Line 9 New Account Fees: These fees are difficult to budget for accurately due to their unexpected nature when revenue is earned.
- Line 12 Basic Facilities Fee: These are fees charged for new service connections, meter installations & upgrades. These fees are difficult to budget accurately due to their unexpected nature when revenue is earned. YTD is below budget at 27% due to fewer new connections & meter installations than anticipated in budget.
- Line 44 Generator Service Contract: YTD is overbudget due to higher than expected maintenance costs for the Apache Generator.
- Line 49 Well Maintenance: YTD is over budget due to \$83K in invoices from Legend Pump & Well Services for Well 5 Rehabilitation. Rehabilitation included pulling the pump to perform maintenance & restore water flow.
- Line 52 Chlorinators: YTD is over budget due to purchase of two new chlorinator pumps (\$2.8K).
- Line 90 Vehicle Fuel: YTD is over budget due to higher than anticipated fuel costs.
- Line 93 Tractor Expenses: YTD is overbudget due to a \$1.8K invoice from PowerPlan for Tractor grease fitting maintenance & \$4.5K in Invoices for service on the Backhoe.
- Line 95 Service Trucks – R&M: YTD is over budget due to more vehicle repairs than anticipated. Notable repairs include replacement Transfer Switch Actuator on the 2010 Tundra and replacement 4WD Actuator on the 2009 Tundra.
- Line 96 Water Ops Phone & Internet: YTD is over budget due to increased phone bills for Field workers' on-call phones.
- Line 109 Main Street Improvements: YTD expenditures include invoices from Warren Duncan Contracting relating to demolition for the Main Street Project.
- Line 110 Meter Replacements & Other Capital: YTD purchases include Two Pumps for Chlorine Truck & Chlorine Station, (90) 5/8" meters & invoices from Krieger & Stewart for work relating to the Super Map.

As of June 30th, the fiscal year-to-date net loss is \$(125,174).

2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

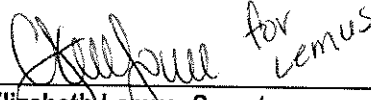
Motion to adjourn at 17:19 hr. made by Director Wargo and 2nd by Director _____.

Director Wargo - Aye
Director Israel - Absent

Meeting adjourned at 17:19 hr. on Tuesday, July 16, 2019



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

